

Freelance Creative Workshop Facilitators at the McVitie's factory in Park Royal, Harlesden

FEE: £1250 (£200 per 4 hour workshop x 4, £250 fee to attend a full training day and £200 fee to attend an evaluation session)

LOCATION: The McVitie's factory in Park Royal, Harlesden

REPORTING TO: The lead artist will contract you but you will be reporting to Caitlin Garner-Bacon (Producer)

CRITERIA: Live, work or study in the surrounding boroughs of the factory, which are Brent, Ealing, and Hammersmith and Fulham.

DEADLINE FOR APPLICANTS: 10am on Monday 17 June

INTERVIEW DATES: Thursday 20 or Friday 21 June

TRAINING DATE: Friday 12 July (please note this date is compulsory)

About the role

As part of the first artist residency at the McVitie's factory, we are looking for 6 local creative workshop facilitators to deliver four workshops for staff at the factory, each lasting 4 hours. The workshops will be delivered in the context of the annual McVitie's training programme for its 500+ workers and groups will be between 15–30 people. The sessions will have been pre-designed by the lead artist and will aim to offer new experiences for staff during the training programme.

There will also be a full day training session for all facilitators run by the lead artist, where full workshop plans will be shared and information on the factory and workers introduced, as well as skills and tips for delivering the workshops.

To apply please write a short statement, 300–500 words, explaining why you would be good at this role and what your connection to Brent/Ealing/Hammersmith and Fulham is. In your statement you should include information in response to the 'who we're looking for' bullet points below. Please send your completed statement and a CV to Caitlin Garner-Bacon at caitlin@createlondon.org. If you have any questions or would like to discuss the role before you apply please feel free to contact Caitlin in advance of submitting your application.

Create London is committed to creating opportunities that are welcoming to all. We particularly encourage applications from members of groups who are under-represented in the arts with Black, Asian or minority ethnic heritage and those who are facing barriers due to difficult socio-economic situations. Please make this clear in your application if you would like to.

Please note the McVitie's workshop space is not wheelchair accessible.

Who we're looking for:

- We have 6 positions available and are interested in candidates from a range of sectors; including the arts, education and community. This could include, for example, artists, youth

workers, historians, teachers, art therapists, community workers and training facilitators.

- Candidates with at least 2 years experience in facilitating and running workshops with groups of people.
- People with an interest in one or more of the following; community/social arts, industry/local history, printmaking, working with groups of people and the arts.
- Excellent communication and interpersonal skills
- A good team player
- Able to feel comfortable leading people through a new and unfamiliar activity
- Can be flexible around unusual working hours

Availability

- Workshops will take place on Mondays, Thursdays and Fridays during autumn. September: 6, 13, 19, 20 + 27. October: 3, 4, 11, 14, 18, 25 + 28. November: 1, 8, 11, 25 and 29. December: 6 and 9. Please state in your application if there are any dates from above you will not be able to do. Please note you will be expecting to commit to at least 4 of these dates.
- You will need to be available for the training day on Friday 12 July.
- The factory runs a 12-hour day and night shift pattern. The workshop time slot in the morning will either be 6am–10am or 7am–11am. The pm workshop time slot will be 6pm–10pm or 7pm–11pm.

Information about the project

The McVitie’s Artist Residency is commissioned by HS2 in Partnership with OPDC’s Great Place Scheme, co-curated and produced by Create. The Great Place Scheme is supported by the National Lottery through Arts Council England and Heritage Lottery Fund.

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